

Council Meeting, AVOCA CITY COUNCIL, October 17, 2023

Mayor Tom Bruck called the meeting to order at 5:30 PM with Matt Gramkow (Zoom), William Dea, Fred Miller III, Deb Calhoon and Diane Stamp present. Motion by Miller, seconded by Dea to approve the agenda. Motion carried 5-0.

Motion by Stamp, seconded by Dea to approve the consent agenda consisting of:

- Approval of minutes: September 1, 2023 and September 19, 2023
- Approval of Claims, Payroll, Financials and Bank Reconciliation

Motion carried 5-0.

Public Hearing on Revenue Purpose Statement for Franchise Fee's. Motion by Miller, seconded by Calhoon to open the Public Hearing at 5:31 PM. Motion carried 5-0.

The City Clerk stated that no oral or written communication was received at City Hall. Fire Chief Becker gave a brief presentation about changes coming down from the state and the state of fire station now.

Public comment: Mr. Pearson and Mr. Tuttle – Questioning if we had a plan in place. Feels fee is a bit excessive.

Motion by Calhoon, seconded by Gramkow to close the public hearing at 6:16 PM. Motion carried 5-0.

Adoption of Revenue Purpose Statement. Motion by Dea, seconded by Calhoon to approve RESOLUTION 23-1017-01: A RESOLUTION APPROVING AND ADOPTING A REVENUE PURPOSE STATEMENT FOR EXPENDITURE OF FEE REVENUES FROM PROPOSED ELECTRIC AND NATURAL GAS FRANCHISE FEES. On a roll call: AYES: 5, NAYS: 0.

The city is renewing their franchise agreement with MidAmerican Energy. Motion by Calhoon, seconded by Dea to approve the first reading of Ordinance 2023-06: MIDAMERICAN FRANCHISE FEE FOR ELECTRIC with waiving the second and third readings. On a roll call: AYES: 5, NAYS: 0.

Motion by Dea, seconded by Calhoon to approve the first reading of Ordinance 2023-07: MIDAMERICAN FRANCHISE FEE FOR NATURAL GAS with waiving the second and third readings. On a roll call: AYES: 5, NAYS: 0.

The city has an offer for parcel #: 7739 09 336 002, setting a public hearing to sale property. Motion by Miller, seconded by Calhoon to approve RESOLUTION 23-1017-02: AUTHORIZING SALE OF PROPERTY – PARCEL # 7739 09 336 002. On a roll call: AYES: 5, NAYS: 0.

The city has updated the purchasing policy. Motion by Gramkow, seconded by Miller to approve RESOLUTION 23-1017-03: A RESOLUTION TO APPROVE THE PURCHASING PROCEDURES POLICY with the edits in the policy of changing the wording of “manager” to “administrator”. On a roll call: AYES: 5, NAYS: 0.

Council gave step increments to the following:

Motion by Stamp, seconded by Miller to approve RESOLUTION 23-1017-04: RESOLUTION AMENDING SALARY – DONALD VONESCHEN. On a roll call: AYES: 5, NAYS: 0.

Motion by Miller, seconded by Stamp to approve RESOLUTION 23-1017-05: RESOLUTION AMENDING SALARY – JAY C HEINY. On a roll call: AYES: 5, NAYS: 0.

Motion by Stamp, seconded by Miller to approve RESOLUTION 23-1017-06: RESOLUTION AMENDING SALARY – MIKE PETERSEN. On a roll call: AYES: 5, NAYS: 0.

Motion by Stamp, seconded by Miller to approve RESOLUTION 23-1017-07: RESOLUTION AMENDING SALARY – SUSAN HARRIS. On a roll call: AYES: 5, NAYS: 0.

The city is renewing the Club House Lease with The Flour Mill. Motion by Miller, seconded by Gramkow to approve RESOLUTION 23-1017-08: RESOLUTION ENTERING INTO A CLUB HOUSE LEASE AGREEMENT WITH THE FLOUR MILL. On a roll call: AYES: 5, NAYS: 0.

The council is changing council pay. Motion by Miller, seconded by Calhoon to approve the second reading of Ordinance 2023-05: COMPENSATION OF THE MAYOR AND CITY COUNCIL with waiving the third reading. On a roll call: AYES: 4, NAYS: 1 (Stamp).

The Fire Department’s SCBA’s are out of date and need updated. Motion by Gramkow, seconded by Dea to approve the quote from MES for \$81,425.00. Motion carried 5-0.

The developer for Sunrise Ridge would like to amend the development agreement. The council has asked the City Administrator to talk with the developer about an extension of two (2) years on phase one (1) and bring it back to council for approval.

Police Chief Heiny gave a monthly report to the council.

Emt, Jessica Tooley gave her monthly report to the council.

Motion by Calhoon, seconded by Gramkow to close the open meeting to go into closed session pursuant to Iowa Code 21.5(c) and 21.5 (j) regarding current litigation and real estate matters at 6:38 PM. Motion carried 5-0.

Motion by Miller, seconded by Calhoon to reopen the meeting at 7:30 PM. Motion carried 5-0.

Motion by Miller, seconded by Dea to adjourn the meeting at 7:31 PM. Motion carried 5-0.

09-01-23 THRU 09-30-23	CLAIMS	AMOUNT
AFLAC	VOL INS	\$98.64
AGRILAND FS INC	CHEMICALS/SEED	\$2,981.02
AQUATIC RESOURCE	CHEMICALS	\$400.80
AV BUILDING	MISC ITEMS	\$560.78
AV FOOD LAND	MISC ITEMS	\$581.76
AV MUNICIPAL UTILITIES	WATER BILL	\$1,012.77
AV SEED & CHEMICAL	WEED SPRAY	\$163.75
B2 ENVIRONMENTAL	ASBESTOS SURVEY	\$975.00
BADGER METER, INC.	MONTHLY HOSTING	\$51.00
BEATTY MARY	SUPPLIES	\$174.43
BOMGAARS	SHOP/UNIFORM	\$312.85
BOUND TREE MED	SUPPLIES	\$172.09
CARLEY CONST	PARTIAL PYMT 3-FINAL	\$6,255.13

CB - WATER WORK	WATER TEST EXP	\$25.00
CYCLES PLUS	CART SVC RPR	\$371.29
D & K PRODUCTS	SEED	\$1,276.20
DAN MCCARTHY	LONGEST TABLE MUSIC	\$350.00
DELTA DENTAL	DENTAL	\$123.48
FEEKES & SON	SVC A/C	\$390.00
FIRST WIRELESS, INC	PAGER SHIPPING	\$26.72
GRIFFEN PLUMB	MAIN BREAK W LYON ST	\$2,730.86
GUARDIAN	LTD/STD/LIFE/AD&D	\$1,067.59
HANSEN LINDA	COMPUTER ISSUE	\$48.75
HANSON ATTYS	LEGAL SVC	\$904.00
HGM ASSOCIATES INC	ENGINEERING SVC	\$2,175.00
HOLTZ SERVICE	SAW CHAIN	\$160.62
HORIZON EQUIP	MWR PART	\$32.72
I E M S A	YRLY DUES	\$100.00
I P E R S	IPERS	\$6,808.79
I R S	FED/FICA TAX	\$11,686.08
IA I M F O A	FALL IMFOA CONF	\$375.00
IA ONE CALL	ONE CALLS	\$37.80
IA TREASURER	AUG 23 EXCISE/SALES TAX	\$4,997.24
INGRAM BOOK	BOOKS	\$401.93
IOWA PRISON IND	PO'S	\$65.00
JACOBSEN LLC	HAUL RIVER ROCK	\$600.00
JENNIE ED	SUPPLIES	\$140.78
JOURNAL-HERALD	PUBLICATIONS/ADV/LAMINATION	\$402.92
KEAST FORD	#1184 OIL CHANGE	\$456.20
KIESEL GALE	MONTHLY REPORTING	\$800.00
LYMAN-RICHEY	SAND	\$826.93
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$638.36
MEDIVAC-HARLAN	EMS RUNS	\$450.00
METERING & TECHNOLOGY	METER	\$464.84
MICHAEL TODD	SIGNS/POSTS	\$1,208.30
MIDAMER ENERGY	UTILITY BILL	\$6,613.16
MIDWEST BREATHING AIR LLC	QTRY AIR TEST	\$225.00
MIDWEST LABS	TESTING EXPENSE	\$671.77
MYRTUE MEDICAL	PHYSICAL DRUG SCREEN	\$101.00
NAPPA	PARTS/BACKHOE	\$669.66
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$125.00
PAULSEN BUILDERS	REPAIR W LYON WRT MAIN BRK	\$1,551.13
	SUPPLIES/POSTAGE/MTG	
PETTY CASH	EXPENSE	\$262.71
PHYSICIAN'S CLAIMS COMPAY	MARCH APRIL BILLING	\$2,127.94
POTT CO CLERK	DISMISSED FEE	\$95.00

POTT CO COMM		
FOUNDATION	TRNSR TO PERPETUAL CARE	\$1,600.00
R & S WASTE	TRASH/COLLECTION	\$11,915.67
RATZLAFF LAWN CARE LLC	AUG MOW/TRIM	\$4,400.00
REGIONAL WATER	JULY TO AUGUST USAGE	\$21,363.45
SNYDER & ASSOC	2022 450TH ST IMPROV	\$1,349.79
STARNET TECHNOLOGIES	QTRLY MONITORING SVC	\$160.00
SUMNER PUBLIC LIBRARY	BOOK	\$25.00
TITAN MACHINERY (AVOCA)	SHOP SUPPLIES	\$123.70
TREASURER OF STATE	STATE TAX	\$1,467.51
TURF AND POND TIME	ASH TREE TREATMENT	\$6,690.00
U S POST OFFICE	OCT 2023 UT BILLS	\$435.03
US BANK	MISC ITEMS	\$2,330.68
VERIZON WIRELESS	CELL PHONE	\$527.07
VSP	VISION	\$187.77
WELLMARK	HEALTH INS	\$12,221.43
WELLS FARGO-COPIER LEASE	MONTHLY COPIER LEASE	\$497.34
WESTERN ENGINE	RIVER ROCK	\$1,245.72
WHAT'S YOUR SIGN		
GRAPHICS	PARK SIGNS	\$560.00
WINGS REPAIR & TOWING	1163 RPR	\$4,616.04
DEPOSIT REFUNDS	REFUND DATE 09/01/2023	\$41.71
DEPOSIT REFUNDS	REFUND DATE 09/29/2023	\$389.44
PAYROLL CHECKS	PAYROLL CHECKS ON 09/06/2023	\$18,239.20
PAYROLL CHECKS	PAYROLL CHECKS ON 09/20/2023	\$18,093.64
	CLAIMS TOTAL	\$174,804.98
	GENERAL FUND	\$72,510.83
	GOLF COURSE FUND	\$19,274.64
	AQUATIC CENTER FUND	\$4,396.15
	ROAD USE TAX FUND	\$6,780.54
	EMPLOYEE BENEFITS FUND	\$7,628.42
	LIBRARY TRUST FUND	\$174.43
	CAP PROJ - COMM CENTER FUND	\$3,479.42
	SUNRISE RIDGE DEV FUND	\$7,604.92
	URBAN RENEWAL CAP PROJ	
	FUND	\$404.00
	PERPETUAL CARE FUND	\$1,600.00
	WATER FUND	\$37,756.55
	SEWER FUND	\$11,366.96
	STORM WATER FUND	\$1,828.12

09-01-23 THRU 09-30-23	REVENUE
GENERAL TOTAL	\$113,617.02
GOLF COURSE TOTAL	\$12,804.53
AQUATIC CENTER TOTAL	\$105.00
ROAD USE TAX TOTAL	\$26,294.46
EMPLOYEE BENEFITS TOTAL	\$14,014.99
EMERGENCY FUND TOTAL	\$1,278.04
LOCAL OPTION TAX TOTAL	\$27,200.77
TIF - URBAN RENEWAL #1 TOTAL	\$745.67
LIBRARY TRUST TOTAL	\$145.00
DEBT SERVICE TOTAL	\$10,769.44
URBAN RENEWAL CAP PROJ TOTAL	\$8,456.49
PERPETUAL CARE TOTAL	\$1,200.00
LIBRARY TRUST -PERPETUAL TOTAL	\$0.60
WATER TOTAL	\$58,423.59
WATER SINKING FUND TOTAL	\$10,254.08
SEWER TOTAL	\$34,031.91
SEWER SINKING FUND TOTAL	\$8,309.55
STORM WATER TOTAL	\$8,177.94
STORM WATER SINKING FUND TOTAL	\$2,329.11
TOTAL REVENUE	\$338,158.19

ATTEST:

Teresa M Hoepner, City Clerk